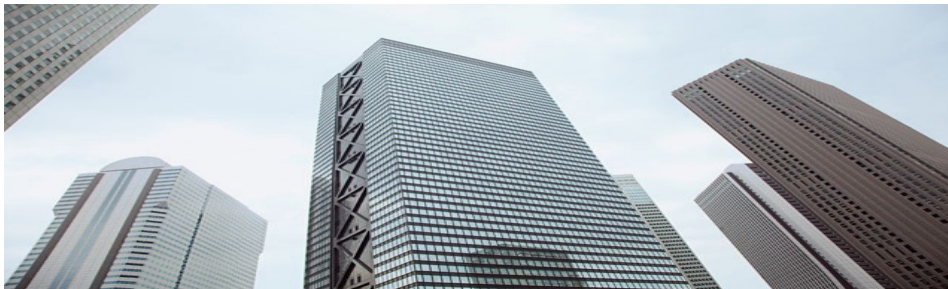


Spring Has Sprung!

Not only is the weather so much nicer, but Spring is also time to finally tackle that cleaning to do list. Don't think of it as a herculean task that's best ignored till next year (Really; who hasn't done that?) but cleaning also provides the opportunity to better organize the office. Studies show that maintaining a well-organized work space improves office productivity, and reduces stress. Here are ABM's tips for a cleaner and more organized work environment:

1. **Take baby steps.** You don't have to clean like your mother-in-law is coming to visit! It's as simple as taking a few minutes at the end of the day to tidy your work space can positively impact your productivity the next day. Clearing up your desk also makes it easier for evening cleaning crews to wipe down surfaces to provide you with a clean desk without disturbing your work.
2. **Wipe it down.** Keeping sanitizing wipes handy is important to maintaining a healthy office. Regularly wipe down keyboards and phones (including cell phones) to prevent the spread of germs. This is especially important if you prefer not to have cleaning crews wiping down your personal desk space.
3. **Give it a name.** Labeling and color coding files, boxes, and supplies makes finding what you need a breeze. Taking a little time when setting up your space will make daily work more efficient because you will always know where everything is.

Continue next page.



***We have several
ongoing specials
for spring!***

***Contact us for an
obligation free
quote!***

***Contact:
301-370-1678***

Specials for May

- Carpet Care Services
- Window Washing Services
- All horizontal surfaces disinfected service
- Kitchen & bathroom special service
- Standard Waste & Recyclable Waste Management Services.

Looking Ahead to Spring Cleaning

May has arrived, and as the weather starts to feel like it might the end of a very long winter, we would like to remind all property managers and building supervisors about scheduling spring cleaning.

After such a hard and long winter, it is very important to provide extra care for all hard surface floors and carpets after the damage from snow, salt, and other weather chemicals, which had accumulated from the winter. Paying attention to interior and exterior windows is also important after a long winter to provide a fresh start for the spring. Contact us to schedule appointments for your spring cleaning needs!

Personnel

Project Managers; Rodolfo Palomo and Pablo Rosario have been with us for the past 17 and 15 years respectively. They work with property managers to ensure that OSHA rules and regulations are adhered to in each location. They also conduct site inspections to make sure that our high cleaning standards are maintained.

Sales Manager; Louise Cobbett has worked for us since 2014, and is responsible for sales and customer service. Louise also manages our real estate side of the business.

Marketing Manager; Alexandra Stephanos, has been with the company since 2012, is the Marketing Manager.

Accounting Manager; Rebecca Drengwitz, has been with our company since June 2014, and handles all invoicing, accounts receivables and accounts payables.

Contact Us

Give us a call for more information about services and products

All Building Maintenance Inc.

(301) 370-1678

allbuildingmaintenanceinc@gmail.com

www.allbuildingmaintenanceinc.com